## CHANGING YOUR CODE

ALWAYS PERFORM THIS OPERATION WITH THE DOOR OPEN
(1) Enter "zero" six times.
(2) Enter your existing six (6) digit code one time.
(3) Enter your NEW six (6) digit code two times.
(4) If a mistake is made wait thirty (30) seconds and repeat steps (1) - (3).
(5) Test lock operation several times before closing door.

- Valid Code Entry - Double signal after valid six (6) digit code is entered.
- Invalid Code Entry - Triple signal and old code is still valid.


## BATTERY LOW WARNING

- Repeated beeping during an opening indicates that the battery is low and needs immediate replacement.
- Uses one (1) 9-Volt Alkaline Battery. LA GARD recommends the use of Duracell ${ }^{\text {TM }}$ or Eveready ${ }^{\text {TM }}$ Alkaline batteries. LA GARD recommends the replacement of batteries at least once annually.
If internal battery is depleted and will not allow lock to open, simply follow instructions below. Lock contains a non-volatile memory, even with batteries removed the lock will retain all programming.


## CHANGING YOUR BATTERY

(1) Remove black plastic battery compartment cover (located at the bottom of the keypad) by gently pulling downward on its handle.
(2) Allow the battery and its attached leads to drop down and out of the battery compartment. If it does not drop, gently pull on the battery until it drops out.
(3) The connector is easily removed by unsnapping it from the two terminals on the top of the battery.

## Never Pull on the Battery Leads

(4) Connect a new 9-Volt Alkaline battery to the battery clip.
(5) Gently push the battery and the leads completely up into the battery compartment.
(6) Install the battery cover by placing one side of the cover in position first and then gently pressing the other side into place. Make certain that your battery cover is installed properly. Incorrect placement will not allow keypad to rotate fully.


