



Government



From MBA USA

A newsletter for GSA Certified Safe and Vault Technicians and GSA Approved Inspectors.

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New Form! The maintenance record form for GSA security equipment is now a STANDARD form.

Maintenance and repair of GSA approved security equipment must be recorded and kept with the container or door. For many years (decades, really), the form used has been Optional Form 89 (OF89). There has been much confusion over OF89, which has often made its use problematic. By definition, its use should be optional. However, it has been mandatory. The mandate comes from Federal Standard 809 (FED-STD-809), which requires its use for documenting maintenance and repair of GSA approved containers and vault doors.

Now, a new STANDARD FORM 89 (SF89) has been introduced to replace OF89. This has been in development for several years and provides clearer guidance for recording maintenance and repairs. The new form is a full 8-1/2" x 11" page. It has a second page to include instructions and an example of how to fill it out.

The fact that it is a Standard Form now and not an Optional Form helps in reinforcing the fact that it is mandatory for recording maintenance and repair for all GSA approved security equipment owned by the government.

Links to pdf copies of SF89 can be found below.

Regards,

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Director of GSA Security Training

MBA USA, Inc.

GSA Inspection Instructor

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Kaba-Mas Instructor

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[Standard Form 89 \(direct download\)](#)

[SF89 Download Page on gsa.gov](#)

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Government Security News No. 34

March 13, 2026

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